

Application No.

(由本會填寫) _____

**Application Form for Membership
via Direct Membership Referral (DMR) Scheme**

Member Class

Note: This Application Form shall also be completed by Applicant seeking transfer to Member Class.

(Please read the notes carefully before completing the form)

PERSONAL DETAILS (in block letters)

Title	Surname	Other Names in Full	Name in Chinese (if applicable)
Mr. / Mrs. / Ms. / Mdm. (Delete as appropriate)			

HKICM Membership No.

(for Applicant seeking transfer only) :

CORRESPONDENCE ADDRESS

CONTACT DETAILS

Telephone No. : Office: _____ Fax No.: _____

Home: _____ Mobile No.: _____

E-mail Address : _____

Date of Birth : _____ HKID Card No.: _____

ACADEMIC AND PROFESSIONAL QUALIFICATIONS / TRAINING

Academic Qualifications / Professional Training		
Degree/Diploma	Name of Examining Body	Date Obtained

Professional Qualifications		
Professional Body / Government Department	Grade of Membership / Kind of Registration or Recognition	Date of Election / Registration / Recognition

Note: One copy each of the Applicant's academic and/or professional qualifications / registration or recognition documents being certified true and correct shall accompany the completed Application Form.

EMPLOYMENT DETAILS

Details of Present Employment	
Name of Company / Organization	
Address	
Date Joined	
Nature and description of Present Employment	

Details of Working Experience in Chronological Order (<i>if applicable</i>)				
Date	Company / Organization	Country	Position Held	Nature of Employment / Job Description

NOMINATIONS

Notes:

* Signatures of two (2) Council Members are required.

Name in Full	M/S No.& Class	Signature	Date	Firm / Organization Business Address	Contact No.

DECLARATION

I confirm my agreement to abide by the Rules of Conduct and the Memorandum of Association and Constitution and Bye-Laws of the Hong Kong Institute of Construction Managers as hereinafter advised.

Signature: _____ Date : _____
(Name:)

APPLICATION & SUBSCRIPTION FEE

Class of Membership	Application Fee	Entrance Fee	Subscription Fee
Member	HK\$600.00	HK\$1,000.00	HK\$1,100.00

Notes:

- Completed Application Form together with the appropriate fee should be sent to :
Secretariat Office
Hong Kong Institute of Construction Managers
Rooms 801-2, 8/F., On Lok Yuen Building
25 Des Voeux Road Central, Hong Kong
- Three cheques, one for Application Fee, one for Entrance Fee and one for Subscription Fee should be made payable to "**Hong Kong Institute of Construction Managers, Limited**".
- Application, Entrance and Subscription Fees are subject to change.
- Each copy of the Applicant's academic and/or professional qualifications submitted in support of this application shall be signed by the Applicant and a Corporate Member of HKICM as a certified true copy.

CHECKLIST FOR APPLICATION

The following checklist for required information/documents to be submitted together with the application form for processing purpose.

- Please tick
- (I) Personal Data
- (II) Academic & Professional Qualifications / Training, including:
- a) Certified copies of academic and/or professional qualification certificates
- b) Report on Training and Experience Report
- c) Detailed CV
- d) CPD Record of not less than 72 CPD hours in the recent 2 years together with supporting documents
- (III) Employment Details (including employment letters, current name card, etc.)
- (IV) Nominations (signatures of required no. of nominators)
- (V) Declaration (signed by the Applicant)
- (VI) Application Fee, Entrance Fee (for Member Application only) and Subscription Fee

I confirm that the above documents are submitted together with the Application Form.

Signature: _____
(Name:)

Date : _____

FOR OFFICE USE	Date	Remarks
Application Received		
Further Information Requested		
Acknowledgement Sent		
Particulars Verified and Checked		
Endorsement by Board of Examination		
Approval of General Council		
Entry to Members Register		
Member Informed		

DECLARATION BY APPLICANT
申請人聲明書

致：香港營造師學會有限公司

本人謹此聲明，本人從未在香港或其他地方被任何專業團體開除會籍、停止資格、罰款、或拒絕入會；亦從未在香港或其他地方被拒絕發給、停止資格或註銷從事建造或相關業務之牌照、證書或其他許可證。

本人從未在香港或其他地方被判罪名成立（交通違例除外）；亦從未在香港或其他地方被檢控或起訴（交通違例除外）；更從未在香港或其他地方被命令、判決或經法庭或監管當局或政府機構裁定禁止從事任何活動；也從未在香港或其他地方被監管當局或政府機構採取紀律處分行動。

本人聲明所提供之資料及支持本申請之文件，就本人所知及所信，全屬真實及正確，本人同時承諾在呈交此申請後，若所提供之資料有任何變更，當立刻以書面形式通知貴會。

(請在此簽署)

申請人姓名：

先生/太太/小姐/女士

日期：

To：The Hong Kong Institute of Construction Managers Limited

I hereby declare that I have not, in Hong Kong or elsewhere, been expelled, suspended or fined, or been refused membership by any professional body; and that I have not been refused, suspended or cancelled, a licence, certificate or other permission to deal with construction or construction related works.

I further declare that I have not been convicted of any offence, other than a traffic offence, in Hong Kong or elsewhere; and I have not been the subject of a charge or indictment alleging any offence nor enjoined by order, judgement or decree of any court or regulatory body or Government agency, in Hong Kong or elsewhere, from acting in any capacity or engaging in any activity; and I have not been the subject of any disciplinary action, by any regulatory body or Government agency, in Hong Kong or elsewhere

I hereby declare that, to the best of my knowledge and belief, the information and documents submitted hereto in support of this application are true and correct. I also undertake to notify The Hong Kong Institute of Construction Managers Limited immediately in writing of any changes hereafter, in the information given.

(Please sign here)

Full name of Applicant:

Mr. / Mrs. / Ms. / Mdm.

Date: