



香港和解中心

**Hong Kong Mediation Centre**  
**Advanced Training Course in Mediation Practice**  
**(Five one-day training courses)**

Our workplace is full of conflicts. Whether it's brought on by an inept co-worker, or unruly client, problems arise. How we deal, or choose not to deal, with these conflicts can make the difference between chaos and harmony.

**Programme Aims :**

- ✓ Understand the principles of mediation and the benefits of this approach in construction management---Professional, Quick and Cost-effective.
- ✓ Acquire key mediation skills ( e.g. active listening , reframing , reality test, handling deadlock...etc).
- ✓ Develop confidence and apply theory to manage everyday workplace conflicts within your organization.

**Features:**

- ✓ Instructed by accredited mediators of Hong Kong Mediation Centre (HKMC). Co-teaching will be arranged for the core part of the course
- ✓ Assistant instructors are also available to help in teaching and learning.
- ✓ Diversified learning mode ---interactive presentations, role play simulations, real life case studies and discussion groups.
- ✓ Cantonese as the medium of instruction, with English teaching notes as supplementary support.

**Professional recognition :**

- ✓ The program has full accreditation for Associate Membership of HKMC.
- ✓ Participants are eligible for the application of Accredited Mediator of HKMC after being successful in the Accredited Assessment.
- ✓ Jointly with HKMC, HKICM will launch a pro-bono scheme in 2009, to settle construction disputes. HKICM will set up a Mediation Panel. After completing the Accredited Assessment and screening, participants of this course will be designated as the Mediators of the Mediation Panel.

Chaos or harmony ? Your choice.



In order to have a better arrangement of the course and venue, our schedule has been revised. Please study the enrolment form below for the updated details.

**Advanced Training Course in Mediation Practice**

**(Five one-day training courses)**

**Enrollment Form**

- Dates** : 14 Mar ( Sat) ,15 Mar ( Sun), 21 Mar ( Sat), 22 Mar ( Sun), 28 Mar ( Sat)  
**Time** : 9:00 a.m. – 6:00p.m  
**Place** : 香港港島太平洋酒店  
香港干諾道西 152 號  
**Entry requirement** : HKICM Members or Fellow Members  
**Price** : \$ 6000, including lecture notes, 5 –day buffet lunch and refreshment, Certificate of Attendance ( Minimum 80% attendance)  
**Application Deadline** : 11 Mar  
**Registration** : 1. Please send the completed application form together with the registration fee (total \$6,000.00) either in the form of  
(a) crossed cheque made payable to “*Hong Kong Mediation Centre Limited*” ; or  
(b) official receipt of bank transfer to HSBC [162-242226-001]

*Room 1304, 13/F, Gold & Silver Commercial Building,  
12-18 Mercer Street, Central, Hong Kong*

2. Please do not staple the cheque with the registration form.

**Name (English)** : \_\_\_\_\_  
**(Chinese)** : \_\_\_\_\_  
**HKICM** : \_\_\_\_\_  
**Membership no:** \_\_\_\_\_  
**HKID** : \_\_\_\_\_  
**Card/Passport no.** : \_\_\_\_\_  
**Position** : \_\_\_\_\_  
**Company** : \_\_\_\_\_  
**Mailing Address** : \_\_\_\_\_  
**Tel (Home)** : \_\_\_\_\_ **Tel (Office)** : \_\_\_\_\_  
**Tel (Mobile)** : \_\_\_\_\_ **Fax** : \_\_\_\_\_  
**Email** : \_\_\_\_\_  
**Signature** : \_\_\_\_\_ **Date** : \_\_\_\_\_

Enquiries : Stella Tam of HKMC ( Tele No : 28661800)

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HKMC website : <http://www.mediationcentre.com.hk/>

